



Fire Emergency Plan	
Management company	Belgrave House Residents Limited
Site address inc postcode	Belgrave House, 92-94 Belgrave Road, London, SW1V 2BJ
Managing agents	Residential Management Group Ltd: Tel- 020 7598 1600
Effective date	October 2021
In the event of Fire	Action
How people will be warned if there is a fire.	<p>An automatic fire alarm with manual break glass points is installed throughout the building that will sound on detection of any fire.</p> <p>It is assessed although not confirmed that an independent alarm is fitted within each flat that will sound in single flat only.</p>
If a fire breaks out in your home	<p>Verbally raise the alarm by shouting "Fire".</p> <p>Warn all persons within your apartment and leave together.</p> <p>Where possible turn off your cooker or oven.</p> <p>Where possible close windows and doors, especially the front door.</p> <p>Do not attempt to put out the fire.</p> <p>Do not put yourself at risk.</p> <p>On exiting the flat and evacuating the building residents should trigger the nearest manual activation point. Then leave the building by the nearest available exit and move to a safe distance from the block.</p> <p>Call the fire service.</p>
If you see or hear of a fire in another part of the building	<p>The evacuation plan for this building requires all residents to proceed to the assembly point when the fire alarm sounds.</p> <p>You must also leave immediately if smoke or heat affects your home, or if you are told to do so by the fire service.</p> <p>If in doubt, get out and move to a safe distance from the block.</p>
Hearing the alarm (relevant persons who may be elsewhere in the building)	<p>Evacuate the building by the nearest available escape route triggering a manual activation point.</p> <p>If you have visitors or contractors with you, instruct them to follow you.</p> <p>Leave the building by the nearest available exit and move to a safe distance from the block.</p>
How will the emergency services be notified and who is responsible	<p>The person finding the fire will dial 999 or 112.</p> <p>When the operator answers, give your telephone number and ask for FIRE.</p> <p>When the fire service replies give the address of where the fire is.</p> <p>Do not end the call until the fire service has repeated the address correctly.</p>
Arrangements for the safe evacuation of people identified as being especially at risk	<p>Details of any individuals with special needs maybe kept near the entrance for easy identification by the emergency services.</p>



Plans to deal with persons once they have left the premises

All evacuated individuals should remain at a safe distance from the block. No individual should re-enter the building for any reason until they have been instructed to do so.