

Fire Emergency Plan	
Management company Managing agents	Emmeline (Manchester) Management Limited Residential Management Group: Tel- 0345 002 4444
In the event of Fire	Action
How people will be warned if there is a fire.	An automatic fire alarm system has been installed which covers communal areas and has been extended into each apartment with a smoke detector in each apartment lobby and heat detector in each kitchen. When a fire is detected, sounders in individual apartment hallways and in communal areas will activate.
If a fire breaks out in your home	<p>Warn all persons within your flat and leave together. Where possible turn off any cooking equipment. Where possible close windows and doors, but especially the front door. Do not attempt to put out the fire. Do not put yourself at risk. Verbally raise the alarm by shouting “FIRE, FIRE, FIRE “, knock on any doors that you pass and repeat this call throughout your escape until you leave the building. Do not use the Lift. Exit the building by using the fire protected staircase and move to the assembly point outside the car park gate on Dalton Street (Do not obstruct the Gate). Call the fire service. (999 OR 112)</p> <p>In the event of a false alarm, follow hush button instructions. A copy of the instructions is available on the RMG Living portal and from the Building Manager.</p>
If you see or hear of a fire in another part of the building	<p>The evacuation plan for this building requires all residents to proceed to the assembly point upon hearing the fire alarm. You must also leave immediately if smoke or heat affects your home, or if you are told to do so by the fire service. If in doubt, get out and move to the assembly area at the far end of the car park.</p>
Hearing the alarm (relevant persons who may be elsewhere in the building)	<p>Evacuate the building immediately by using the protective fire staircase. If you have visitors or contractors with you, instruct them to follow you. Leave the building by the nearest available exit and move to the assembly point outside the car park gate on Dalton Street</p>
How will the emergency services be notified and who is responsible	<p>The person finding the fire should dial 999 or 112. When the operator answers, give your telephone number and ask for FIRE. When the fire service replies give the address where the fire is. Do not end the call until the fire service has repeated the address correctly. Emmeline, 17 Dalton Street, Manchester, M40 7EB.</p>
Arrangements for the safe evacuation of people identified as being especially at risk	<p>Update (or ask your landlord to update) your RMG Living Profile to inform us you would require assistance to evacuate the building. Check the “Mobility Issues?” section under “Your Profile” and click “Save Details”. RMG will then inform the Fire Service who will update their details. Details of any individuals with special needs may need to be kept in a fire proof box near the entrance for easy identification by the emergency services.</p>
Plans to deal with persons once they have left the premises	All evacuated personnel should remain at the assembly point. No individual should re-enter the building for any reason until they have been instructed to do so.
Assembly Point	The assembly point for evacuated personnel should be: Outside the car park gate on Dalton Street