Fire Emergency Plan	
Property Address **Managing agents**	**St Georges Gardens, Spinners Way, Manchester, M15 4UY** **Residential Management Group: Tel - 0345 002 4444**
Effective date of Emergency plan	**01/08/2022**
In the event of Fire	**Action**
How people will be warned if there is a fire.	Independent smoke detection is fitted within each flat that will provide warning within the single flat only. All other residents would be safer to stay in their flats. The fire detectors in the ancillary areas of the building incorporate fire alarm sounders and persons should leave the building immediately upon the sounding of the fire alarm in these areas.
If a fire breaks out in your home	Verbally raise the alarm by shouting “Fire”. Warn all persons within your apartment and leave together. Where possible turn off your cooker or oven. Where possible close windows and doors, especially the front door of the flat. Do not attempt to put out the fire. Do not put yourself at risk. Leave the building by the nearest available exit and move a safe distance from the block – **DO NOT USE THE PASSENGER LIFTS.** Call the fire service.
if you see or hear of a fire in another part of the building	The building is designed to contain a fire in the apartment where it starts. This means it will usually be **safer for you to stay in your flat** if the fire is elsewhere**.** Ensure your entrance door is fully closed. You must leave immediately if smoke or heat affects your home, or if you are told to do so by the fire service. If you are in any doubt, get out and move a safe distance from the block.
Hearing the alarm (relevant persons who may be elsewhere in the building)	Evacuate the building by the nearest available escape route - **DO NOT USE THE PASSENGER LIFTS.** If you have visitors or contractors with you, instruct them to follow you. Leave the building by the nearest available exit and move a safe distance from the block.
How will the emergency services be notified and who is responsible	The person finding the fire will dial 999 or 112. When the operator answers, give your telephone number and ask for FIRE. When the fire service replies give the address where the fire is: **St Georges Gardens, Spinners Way, Manchester, M15 4UY.** Do not end the call until the fire service has repeated the address correctly.
Arrangements for the safe evacuation of people identified as being especially at risk	Details of any individuals with special needs maybe kept near the entrance of the building for easy identification by the emergency services.
Plans to deal with persons once they have left the premises	No individual should re-enter the building for any reason until they have been instructed to do so.