

Fire Emergency Plan	
Management company	Ice House (Belward Street)
Effective date of plan	October 2023
In the event of Fire	Action
How people will be warned if there is a fire.	<p>Mains with battery back-up smoke detectors are fitted within each flat that will sound in the individual flat unit.</p> <p>Additionally, an automatic fire alarm is fitted throughout the block and extended inside the flats. It will only sound in the zone triggered and as such any flats within that zone who hear the alarm should evacuate whilst others should be safe to stay put.</p>
If a fire breaks out in your home	<p>Verbally raise the alarm by shouting "Fire".</p> <p>Warn all persons within your flat and leave together.</p> <p>Where possible turn off your cooker or oven.</p> <p>Where possible close windows and doors, especially the front door.</p> <p>Do not attempt to put out the fire.</p> <p>Do not put yourself at risk.</p> <p>Do not use the lift but leave the building by the nearest available exit and move to a safe place away of the building.</p> <p>Call the fire service.</p>
If you see or hear of a fire in another part of the building	<p>The building is designed to contain a fire in the zone where it starts. This means it will usually be safer for you to stay in your flat if the fire is in another zone.</p> <p>Ensure your entrance door is fully closed.</p> <p>You must leave immediately if smoke or heat affects your home, or if you are told to do so by the fire service.</p> <p>If you are in any doubt, get out and move to a safe place away of the building.</p>
Hearing the alarm (relevant persons who may be elsewhere in the building or plant rooms)	<p>Leave the building by the nearest available exit and move to a safe place away from the building.</p> <p>If you have visitors or contractors with you, instruct them to follow you.</p>
How will the emergency services be notified and who is responsible	<p>The person finding the fire should dial 999 or 112.</p> <p>When the operator answers, give your telephone number and ask for FIRE.</p> <p>When the fire service replies give the address where the fire is. The ICE House, Belward Street, Nottingham, NG1 1JW.</p> <p>Do not end the call until the fire service has repeated the address correctly.</p>
Arrangements for the safe evacuation of people identified as being especially at risk	<p>Any person who may require assistance should self-identify to RMG who will provide you with a PCFRA. If deemed necessary, details from the PCFRA will be contained in the Secure Information Box (SIB) in reception.</p>
Plans to deal with persons once they have left the premises	<p>All evacuated personnel should remain at a safe distance from the block. No individual should re-enter the building for any reason until they have been instructed to do so.</p>
Assembly Point	<p>A safe place for evacuated personnel should be at least 50m away from the block</p>